

**TOWN OF ROCKY HILL  
PARKS AND RECREATION ADVISORY BOARD  
MEETING  
DECEMBER 22, 2014  
DRAFT MEETING MINUTES**

Member Greenspan called the December 22, 2014 meeting of the Rocky Hill Parks and Recreation Advisory Board to order at 6:05 P.M. in the Parks & Recreation Conference Room.

**I. ATTENDANCE**

In attendance: Allan Greenspan, Maria Morse, Gina Marino, Drew O'Connor Jeff Levine and Roseann Sessa. Also present, Lisa Zerio, Parks and Recreation Director, also present Walt Sykes, Crew Leader.

**II. APPROVAL OF MINUTES 10/27/14**

Motion made by Member Levine to approve minutes of 10/27/14. Member Marino seconded, motion carried unanimously.

Motion made by Member Levine to approve working notes for 10/27/14. Member Marino seconded, motion carried unanimously.

**III. CORRESPONDENCE**

NONE

**IV. MEETING OPEN TO THE PUBLIC**

*This portion of the meeting is specifically set aside for comments for the public, who are asked to limit their comments to two (2) minutes on any topic.*

NONE

## **V. OLD BUSINESS**

### **A. TRAILS UPDATE**

Ms. Zerio told the board that she had a meeting with the Town Manager- Guy Scaife, Ed Chiucarello, Walt Sykes, and Bob Alvarado regarding the goals for the parks. They discussed all the work that has been done recently with the grant monies and any further projects that are needed. The Town Manger suggested that we look into the grant money to see if we could use some for the equipment needed to maintain the park. Ms. Zerio explained to Mr. Chiucarello that we would keep “Trails” as an agenda and Sandy Kelly, Bob Ludwig, and he are always welcome come to our meetings.

Ms. Zerio said that she told Mr. Chiucarello that the town now has a new IT Director and has a meeting set up with him to see how we can upload the maps of the parks and trails onto our web site.

### **B CHALLENGER FIELD**

Ms. Zerio said that the RFQ’s for Architectural and Engineering Services were due December 1 and her and town staff will be narrowing it down to 3 firms to present to the Government Operations Committee for them to review and interview.

### **C MCVICAR FIELD – STEAP GRANT**

Ms. Zerio told the board that DEEP has authorized us to utilize Field Turf, as they belong to CREC’s cooperative purchasing program. Ms. Zerio said that she and Mr. Sykes meet with the High School staff and agreed on what lines were going to be permanent and what will be painted on the field. The turf installation will begin when school gets out and finished by August 1. Ms. Zerio said that they are working on where to set up the staging area so it won’t disturb any of the summer programs, or the renovation of the Rocky Hill High School.

### **D. FERRY PARK – BATHROOM**

Ms. Zerio said that due to cuts in the State budget there will not be a permanent bathroom facility at Ferry Park at this time.

## **VI. NEW BUSINESS**

### **A. FIELD USE POLICY – NEGOTIATED RATE DISCUSSION**

Ms. Zerio told the board that the council approved the policy and that the income from the use would be put into a special account which will be used for field maintenance. Ms. Zerio told the board that she and the committee met with the RHSC and CFC regarding fees etc. A discussion was held regarding fees and the RHSC and CFC were in agreement with the fees based on per team and number of games per seasons etc. (fees per team -\$10,000 for Spring Season-\$670 per team) The board then followed with a discussion regarding how to follow through with 3<sup>rd</sup> party user fees and other related issues.

A Motion was made by Member Levine to charge CFC 12 thousand dollars with a maximum of 15 team's equivalent for the 10 week, spring 2015 soccer season. Motion seconded by Member Marino. Motion carried unanimously.

### **B. SENIOR AFFAIRS**

Ms. Zerio told the board the Town Manager asked for information on who is using the Community Center- Seniors, Adults, Teens, Youth and Preschool. After he evaluated the results he presented the findings to the Senior Affairs Committee. The presentation is on the Town Website.

### **C. UPCOMING PROGRAMS**

No discussion was had

## **VII. OTHER**

A motion was made by Member Marino to accept the 2015 meeting dates. Seconded by Member Levine. Motion carried unanimously.

## **VIII. ADJOURNMENT**

Member Marino made a motion to adjourn the meeting. Seconded by Member Levine. Motion carried unanimously.

**Adjourned 7:30 P.M.**

**Next meeting is Monday, January 26, 2015 TIME at 6:00 pm**